

DELHI DEVELOPMENT AUTHORITY
[FINANCE & EXPENDITURE]

F&E Circular No. 17/2014

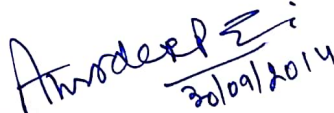
No.: FE.7(04)/2014/DDA/429

Dated: 11/8/14

Please find enclosed a copy of OM No. A-46020/10/2014-Coord. dated 12.09.2014 received from the Under Secretary (Coord.), Ministry of Urban Development, Govt. of India alongwith O.M. No. 25(06)/E.Coord-2014 dated 22.08.2014 from Joint Secretary to the Govt. of India, Ministry of Finance, Deptt. of Expenditure regarding Economy in use of paper. Ministry of Finance, Govt. of India has issued instructions for compliance by Ministries/Depts./Organizations with a view to stress the importance of economy in use of paper in Govt. office. Finance Member and Vice Chairman have desired that the instructions issued by the Ministry of Finance may be complied with strictly and HODs will be accountable for successful compliance of these instructions.

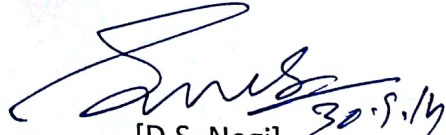
All the HODs are requested that Ministry of Finance, Deptt. of Expenditure, GOI, OM No. 25(6)/E.Coord.-2014 dated 22.08.2014 may be circulated to the officers /Sections under their control and ensure strict compliance of the instructions.

Encl: As above.


[Amardeep Singh Chowdhary]
Chief Accounts Officer

Copy to :-

1. OSD to VC, DDA;
2. PS to FM/EM, DDA;
3. All Pr. Commissioners/C.V.O./C.L.A., DDA;
4. All Commissioners /Commissioner-cum-Secretary;
5. All Chief Engineers/Chief Architect;
6. FA(Housing)/Director(Nazarat)/Director(LC);
7. Director(Finance)/Audit/Medical & Pension;
8. Director(Hort.)-NW & SE;
9. All Zonal Dy.CAOs/Dy.CAO(HQ)-I, II & III/Dy. FA(H)-I & II;
10. Sr.Accounts Officer(Estt.)-GAZ. & NG /Housing;
11. Sr.Accounts Officer(PE)/PAO(EW)/AO(Sports)-I & II;
12. Guard file;


[D.S. Negi] 30.8.14
Sr. Accounts Officer(F&E)